

DATE OF RELEASE OF AUDIT SCHEDULE: 18<sup>th</sup> February 2020

Note: The ISO 9001: 2015 internal audit is to be conducted between 20<sup>th</sup> February to 27<sup>th</sup> February. The Observation Report, Observation Findings and Non-Conformance Report (if any) must be submitted to the MR by 27<sup>th</sup> February 2020.

DEPARTMENT	AUDITEE	CLAUSES	Auditors
Civil Engineering	Dr. P. D. Pachpor <i>Pachpor</i> 18/02/20	As per the Teaching/Process Manual of the Department	Dr. P. Khadke (Elect) Prof. D. A. Borikar (CSE)
Computer Science and Engineering	Dr. M. B. Chandak <i>MBS</i>	-- do --	Dr. Vivek Khetade (EDT) Dr. M. V. Palandurkar (Elect)
Electrical Engineering	Dr. V. T. Barhate <i>Barhate</i>	-- do --	Prof. S. Uparkar (MCA) Dr. J. A. Shrawankar (EDT)
Electronics & Communication Engineering	Dr. R. B. Raut <i>Raut</i>	-- do --	Dr. C. P. Pandhurnekar (Chem) Mr. Hariom Khungar (Civil)
Electronics Engineering	Dr. A. A. Khurshid <i>Khurshid</i>	-- do --	Dr. P. Deole (Mech) Dr. Anand M. Gharad (Civil)
Electronics Design Technology	Dr. A. A. Khurshid <i>Khurshid</i>	-- do --	Prof. S. Randiwe (IND) Ms. Yoginee Pethe (MCA)
Information Technology	Dr. D. S. Adane <i>Adane</i>	-- do --	Prof. Parihar Dahake (MBA) Dr. Shilpa Kulkarni (Phy)
Industrial Engineering	Dr. V. S. Deshpande <i>Deshpande</i> 18/2/2020	-- do --	Prof. A. Karandikar (CS) Dr. Bhumika Neole (EC)
Mechanical Engineering	Dr. M. M. Gupta <i>Gupta</i> 18/2/2020	-- do --	Prof. R. K. Kadu (IT) Dr. Ramchand Hablani (CSE)
Management Technology	Dr. Chandan Vichoray <i>Vichoray</i> 18/2/2020	-- do --	Dr. Pravin Tambe (IND) Prof. S. C. Tirpude (CS)
Computer Applications	Dr. P. S. Veditel <i>Veditel</i>	-- do --	Dr. Sunita Dhote (MBA) Prof. Archana Tiwari (EN)

**SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT**

**QMS-04**  
**Clause: 9.2**

**INTERNAL AUDIT SCHEDULE**

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**Iss. No. 01, Rev. No.: 00**  
**Date: 01/01/2018**

DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
Mathematics	Dr. S. D. Mohgaonkar <i>for CRB</i>	As per the Teaching/Process Manual of the Department	Prof. G. Morankar (EN) Ms. Poonam Khandar (MCA)
Chemistry	Dr. A. V. Bharati <i>Abhuti</i>	-- do --	Prof. S. Pund (IND) Prof. Ashish Urade (Mech)
Physics	Dr. S. M. Pande <i>Alakhnori 18/02/2020</i>	-- do --	Prof. Pravin Sonsare (CS) Prof. Jitendra B. Zalke (EDT)
Humanities	Dr. D. R. Mehra <i>MS</i>	-- do --	Dr. Cynita Christy (LIB) Ms. Poonam Khandar (MCA)
Physical Education	Dr. Amit Anurag <i>for Lakar</i>	-- do --	Prof. H. D. Bhawe (Civil) Dr. Monika R. Seth (HUM)
Library	Dr. Cyinita Christy <i>Cyinita</i>	-- do --	Dr. P. D. Belsare (PHY) Dr. Prachi A. Salodkar (Elec)
Construction & Maintenance	Mr. Amol Katturwar <i>Amol 18/2/20</i>	-- do --	Dr. Ramchand Hablani (CSE) Prof. P. J. Assudani (IT)
Dean Academics	Dr. A. J. Agrawal <i>Hart</i>	-- do --	Dr. P. D. Adane (IT) Dr. Bhumika Neole (EC)
Dean Admissions	Prof. P. B. Kulkarni <i>my</i>	-- do --	Dr. P. Bagde (Maths) Dr. Priti Mangrulkar (Chem)
Dean R&D	Dr. R. S. Pais <i>RSP</i>	-- do --	Dr. Sanjay B. Pokle (EC) Dr. R. Ochawar (EN)
Dean SRC	Dr. Y. M. Sonkhaskar <i>Y.M. Sonkhaskar</i>	-- do --	Dr. Ranjit G. Ghumde (Maths) Prof. Puja Agrawal (EC)
Dean T&P	Dr. Anupam Kher <i>Anupam Kher</i>	-- do --	Dr. Pravin Tambe (IND) Mr. Dilipkumar A. Borikar
Registrar	Dr. N. S. Damle <i>NS</i>	-- do --	Dr. Sachin Upadhye (MCA) Mr. Ashish Urade (Mech)
Boys' Hostel	Prof. S. R. Kulkarni Mr. S. A. Nimkar <i>for M.A. Kulkarni</i>	-- do --	Prof. D. A. Borikar (CSE) Mr. Hariom Khungar (Civil)
Girls' Hostel	Ms. G. A. Morankar <i>GA</i>	-- do --	Dr. Prachi A. Salodkar (Elec) Ms. Poonam Khandar (MCA)
Administrative Officer	Mr. S. Kargutkar <i>S. Kargutkar</i>	-- do --	Prof. S. Uparkar (MCA) Dr. Shilpa Kulkarni (Phy)
First Year In-charge	Dr. S. Meshram <i>18/2/2020</i>	-- do --	Dr. Sanjay B. Pokle (EC) Dr. Vivek Khetade (EDT)
Management Representative	Dr. P. D. Adane	-- do --	Dr. Amir Khan (MBA) Dr. Sunita Dhote (MBA)

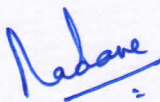
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PREPARED BY MR

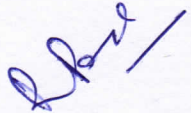
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REVIEWED BY PRINCIPAL

<b>QMS-08</b>	<b>Minutes of MRM</b>	<b>Page: 01/01</b>
<b>Clause: 9.3.3</b>		<b>Iss. No. 01, Rev. No.: 00</b> <b>Date: 01/01/2018</b>

Date of MRM: 11<sup>th</sup> March 2020

Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM held on 20 <sup>th</sup> November 2019 were presented and approved.	MR	-----
2	Review of results of Internal audit conducted in the month of February 2020.	Internal audit report was presented and approved. MR appreciated the Internal auditors for thoroughly checking all the documents required for NAAC.	MR	-----
3	Status of Quality Parameter Targets set for Engg./MBA/MCA departments	<ul style="list-style-type: none"> <li>• The status of Quality Parameter targets given to Engineering / MBA/ MCA departments was discussed. It was found that few departments have not set the targets as per the recommendations of IQAC cell. They were asked to revise the targets as per the guidelines.</li> <li>• The attainment of these targets for session 2019-20 along with the proofs will be checked by MR and Member secretary IQAC in the month of July.</li> <li>• It was decided that from next sessions, departments having M.Tech programs will be given separate targets for UG and PG courses.</li> <li>• Targets will also be given to First year departments.</li> </ul>	MR	-----

  
 Dr. P. D. Adane  
 MR, ISO 9001:2015

  
 Dr. R. S. Pande  
 Principal